

**VILLAGE OF BIRON REGULAR BOARD MEETING
MINUTES – NOVEMBER 11, 2019**

The November 11, 2019 Regular Village Board meeting was called to order at 3:00 p.m. by President Jon Evenson at the Biron Municipal Center. The meeting was properly posted according to Wisconsin State Statutes.

PRESENT: Jon Evenson, Tammy Steward, Sue Carlson, June Siegler, Dan Muleski, Mark Honkomp. Also present: 10 guests

MINUTES: Minutes were reviewed from the October 28, 2019 Special Board meeting. Motion Honkomp, second Steward, to approve the minutes as printed. M.C.

PUBLIC COMMENT: Bob and Terri Lee asked what process is needed for them to build a new structure on their property on Biron Drive. There is a boat house on the property now. The house that was there burned down several years ago. They would like to build a two-story house with connecting garage and tear down the boat house. They stated construction of a new trail took quite a bit of property from them. It was explained to them the trail is actually in the right-of-way. President Evenson stated their questions involve shoreland zoning, residential zoning, and a possible variance request from them. This will be referred to the Ordinance Committee, Building Inspector, and/or Board of Appeals for research and that information would be relayed to them.

Steve Kreuser and Mark Stickney, Wood County Emergency Management, reviewed how addresses are assigned in the Village. Addresses need to be consistent with the 9-1-1 system. Existing properties along Highway U and Huffman Road will be renumbered in the future. Emergency Management provides all notifications to the residents and Village Clerk. The Village Clerk has signed a contract with Emergency Management for the Building Numbering Identification program.

FINANCE & BUDGET COMMITTEE: Tammy Steward reporting. Steward reported the committee met November 6 and all bills, non-lapsing accounts and journal entries for the Village and Utility departments were in order. The Clerk reported she contacted Nekoosa Bank to request changing the plow truck loan from monthly payments to an annual payment over seven years, saving approximately \$3,000 interest and the bank president approved the request. Motion Steward, second Muleski to approve the bills for the Village and Wastewater Department, Water Utility and to approve the committee report. M.C

President Evenson reviewed the proposed 2020 Village budget. The local levy will increase 4.21% over 2019. The Budget Hearing special meeting will be November 25 at 6:00 p.m. Water and Wastewater department budgets will be adopted in December.

TREASURER'S REPORT: Treasurer Pam Witt reporting. Witt stated the Village currently charges a non-sufficient check fee of \$25.00 and requested it be increased to \$30.00 to be in line with other municipalities and area business charges. Motion Evenson, second Honkomp to increase the NSF fee to \$30.00 effective immediately and to create a policy where the Treasurer would bring this to the Board for review every September. M.C.

Totals reported to the Finance Committee are: Receipts for October 2019: \$263,336.89. Expenses: \$130,618.70. General checking account bills were paid on check #'s 21831-21922 with

8 auto pays to IRS, Deferred Comp and WRS for payroll deductions. A list of October bills paid from the General Fund was included for the Board to review. Village Non-Lapsing Fund \$849,886.03. Utilities Checking: \$264,486.03. Money Market \$362,007.15. Utility bills were paid on check #'s 4277-4294. Non-Lapsing Fund: \$14,447.937. A list of all checks paid for utilities was included for the Board to review. Motion Muleski, second Carlson to approve the Treasurer's report. M.C.

PERSONNEL COMMITTEE REPORT: Chairperson Mark Honkomp reporting. The Personnel Committee did not meet in October. He reported wages and benefits for Village employees have been set for 2020. Motion Evenson, second Muleski to approve the Personnel Committee report. M.C.

LEGISLATIVE, ORDINANCE & ZONING COMMITTEE REPORT: Chairperson Dan Muleksi reporting. The only way for a municipality to maintain control of conditional uses is to remove all specific conditional uses from individual zoning districts and only allow conditional uses on a case by case basis. All zoning related ordinances will be reviewed together at a future meeting and require a public hearing prior to passage. Motion Muleski, second Steward to adopt revised Driveway, Regulating Hemp, Vaping, and Animal ordinances. M.C.

A resident asked if all Village roads were accessible to ATVs and UTVs. This will be referred back to the committee.

Motion Honkomp, second Siegler to approve the Legislative, Ordinance and Zoning Committee report. M.C.

PUBLIC WORKS COMMITTEE REPORT: Chairperson Tammy Steward reporting. The committee will be meeting later this month to finalize the wastewater budget. Motion Muleski, second Evenson to approve the Public Works Committee report. M.C.

PUBLIC PROPERTY, SAFETY & RECREATION COMMITTEE REPORT: Chairperson June Siegler reporting. The sterilizer in the hall kitchen is not heating properly. Will try to have it repaired. Motion Evenson, second Honkomp to approve the Public Property Committee report. M.C.

WATER UTILITY COMMITTEE REPORT: Chairperson Sue Carlson reporting. Motion Carlson, second Muleski to make application for a simple rate case (water rate increase) through the Public Service Commission. M.C. Motion Muleski, second Honkomp to approve the Water Utility Committee report. M.C.

CRANBERRY HARVEST BREAKFAST: Chairperson Tammy Steward reporting. Steward reported attendance was greater than in 2018. Profit was approximately \$1,300. Thank you to everyone who volunteered throughout the day. It wouldn't be such a success without you!

WASTEWATER COMMISSION REPORT: *Note: The Waste Water Treatment Plant is operated & staffed by the City of Wisconsin Rapids. One member of the Village of Biron Board of Trustees is an acting member of the Commission.* October and November minutes have not yet been received from the City.

BIRON VOLUNTEER FIRE DEPARTMENT REPORT: Training was conducted on ladder operations. Seventy-five calls were made in 2019. The active department roster is seventeen and

two individuals have turned in applications for membership. Motion Evenson, second Muleski to approve the Fire Department report. M.C.

CLERK’S REPORT: Clerk Arndt reviewed nomination paper requirements for the Spring 2020 Election. Three Trustee positions are on the ballot. Motion Evenson, second Muleski to approve the Clerk’s report. M.C.

PRESIDENT’S REPORT:

Resolution 19-11 was approved by the Board August 12, 2019. The Department of Transportation informed us road aid formula payments can only be determined by their agency. The amended language of the Resolution is *“NOW THEREFORE BE IT RESOLVED, the Village of Biron will accept all year-around maintenance of this newly transferred local border road in the Village of Biron and Town of Plover upon the completion of the jurisdictional transfer of easements from Wood County and Portage County to the Village of Biron and the Town of Plover. The Wisconsin Department of Transportation (WDOT) has determined that the Town of Plover will receive General Transportation Aids for the south .30 centerline miles of this newly transferred local border road and that the Village of Biron will receive Wisconsin General Transportation Aids for the north .29 centerline miles of this newly transferred local border road. The Town of Plover agrees to pay to the Village of Biron once each year the total amount of Wisconsin General Transportation Aids that they received the previous calendar year for the .30 centerline miles of this newly transferred local border road.”* Motion Evenson, second Honkomp to approve Resolution 19-11 as amended. M.C.

Anchor Bay is specifically named in the FERC and DNR orders for having pre-existing approved docks. Now that the Village is taking over dock rentals Dennis Moon, owner of Anchor Bay, is forced to use docks the Village has purchased, and he has requested special consideration of commercial dock fees as part of the dock fee rental policy and program (yet to be determined by the Village). Motion Evenson, second Steward to approve fifty-percent of the full dock fee applicable only to Anchor Bay’s seven (7) boat slips and that this consideration will sunset January 1, 2040. M.C. The Village attorney will be reviewing the dock policy developed by the Village.

Membrane Systems Specialists’s developer incentive agreement specifically states they’re building on Lot 13 to Lot 14 in the business park. Motion Muleski, second Honkomp to revise the developer incentive agreement to reflect the Lot change. M.C.

One individual submitted a deferral request and two submitted hardship requests for utilities special assessments. The Board had directed the Village President and Clerk to review requests and make a recommendation to the Board for possible action. Evenson reported specific required standards have been met. Motion Evenson, second Muleski to recommend Board approval of hardship requests for Parcels 2400425 and 2400070A and deferral request for Parcel 2400016 for a period of two years, at which time the hardship requestors will need to reapply. The deferral request is only for two years. M.C. Motion Muleski, second Honkomp to approve the President’s report. M.C.

ADJOURN: Motion Honkomp, second Muleski to adjourn at 5:15 p.m. M.C.

Respectfully Submitted,

Anne Arndt, Clerk

Approved by Biron Board of Trustees

Date: _____

Signed: _____

Jon T. Evenson, President